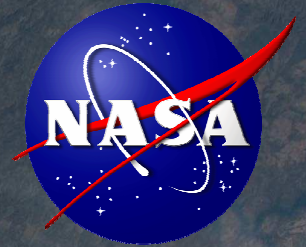


# International Space Station Program Integration & Control Contract Pre-proposal Conference



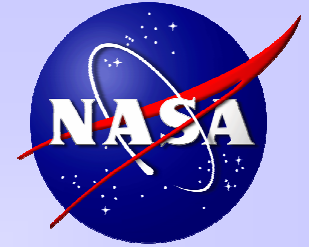
**Thursday, October 30, 2008**

**2:00 p.m. – 5:00 p.m.**

**JSC Gilruth Center – The Alamo Ballroom**

**Mathew T. Gray, SEB Chair**  
**Andrea R. Falls, Contracting Officer**  
**Lauren Johnson, Contract Specialist**

Johnson Space Center



# Agenda

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## ❑ Welcome - 2:00 p.m.

- BG/Andrea R. Falls, Contracting Officer

## ❑ Opening Remarks – 2:05 p.m.

- BA/Larry Kenyon, Associate Director, JSC Office of Procurement
- OA/Melanie Saunders, Associate Program Manager, ISS Program Office
- OE/Mathew Gray, SEB Chair

## ❑ Procurement Overview – 2:20 p.m.

- BG/Lauren Johnson, Contract Specialist

## ❑ Draft RFP Highlights – 2:30 p.m.

- BG/Andrea R. Falls, Contracting Officer

## ❑ IT Governance Model – 3:30 p.m.

- IA/Jon Symes, Information Resources Directorate

## ❑ Pricing Instructions – 4:00 p.m.

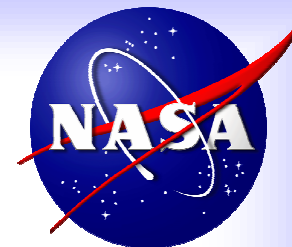
- BD/Herbert Rocha, Pricing Analyst

## ❑ One-on-One Communications Instructions – 4:45 p.m.

- BG/Lauren Johnson, Contract Specialist

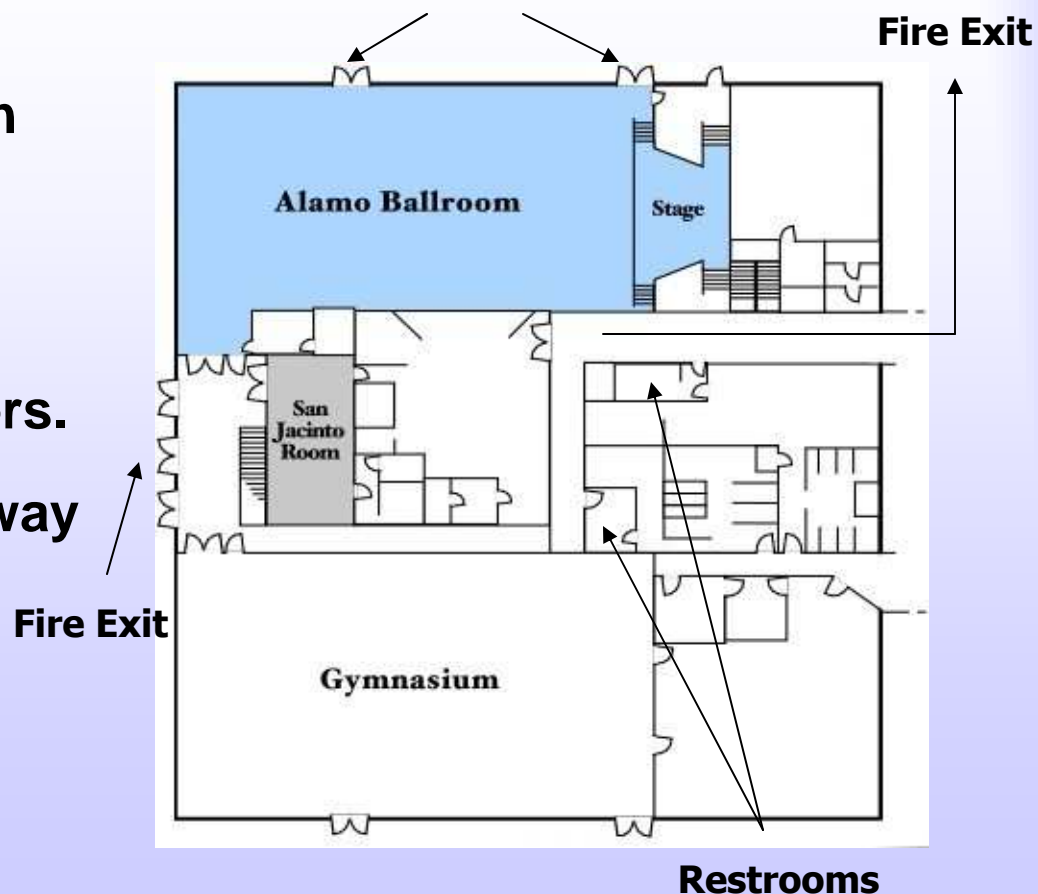
## ❑ Comments, Questions, & Closing Remarks – 4:50 p.m.

- BG/Andrea R. Falls, Contracting Officer

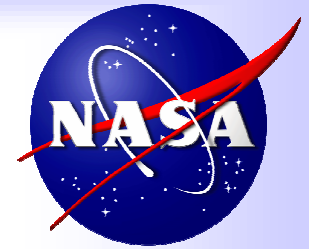


# Safety and Administrative Information

- ❑ Cell Phones and Pagers should be in the “off” or “vibrate” setting.
- ❑ Restrooms can be found in the hallway outside this ballroom.
- ❑ Fire exits are the front entrance and side exit doors. In the event of a fire, you must move at least 75 ft away from the building.







# Disclaimer

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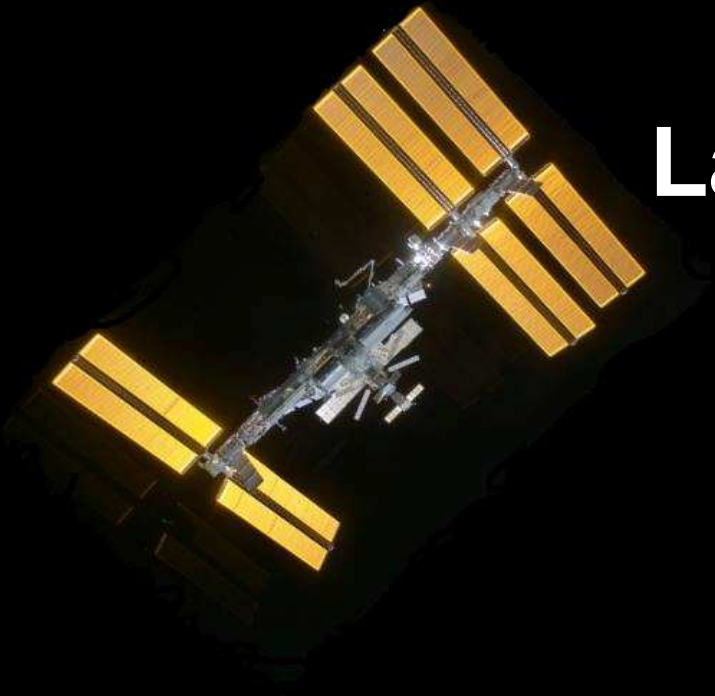
- ❑ **These slides are not to be interpreted as a comprehensive description of the requirements in the Draft Request For Proposal (RFP).**
- ❑ **To the extent there are any inconsistencies between this briefing and the solicitation, the solicitation will govern.**

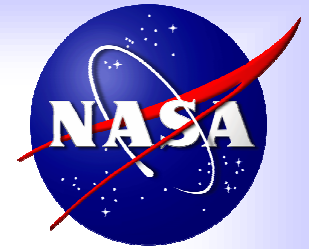




# Associate Director Office of Procurement

**Larry Kenyon**





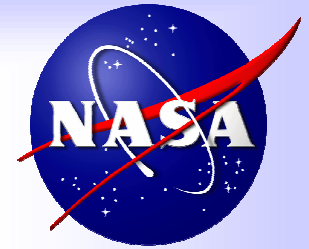
# **Joint Leadership Team (JLT) Responsibility, Accountability, Authority Team**

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## **Contract Relationships:**

### **A Working Guide**

### **Civil Servants and Contractor Employees**



# Preamble

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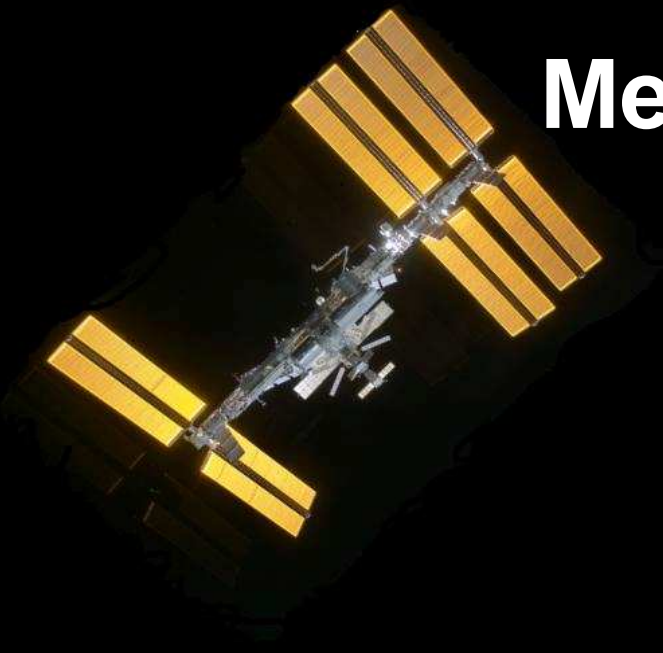
***We are all here, civil servants and contractor employees, to execute NASA's mission. With this common purpose and passion, we have different, and yet complementary roles that are ultimately defined by law. Through a rigorous process, the Government has selected a company or team of companies to provide a product and/or service. Although contractor employees are working to meet requirements defined by civil servants, they are nonetheless working for a company when they do so, and are being supervised by an individual who works for that Company. This is necessary to ensure that the company is truly accountable for its performance in meeting Government requirements. We are all one team with common objectives, and yet we must recognize and honor the distinct and complementary roles of civil servants and contractor employees.***





# Associate Program Manager ISS Program Office

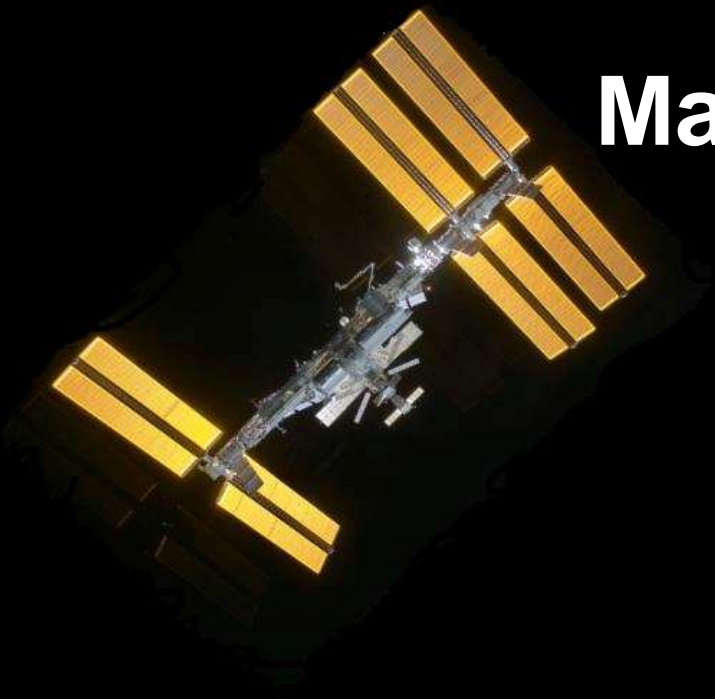
**Melanie Saunders**

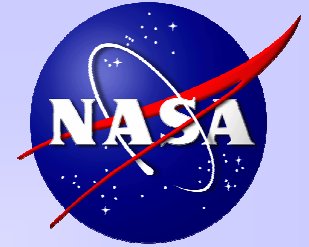




# ISS Program SEB Chair

**Mathew T. Gray**





# Source Evaluation Board

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## **SOURCE SELECTION AUTHORITY**

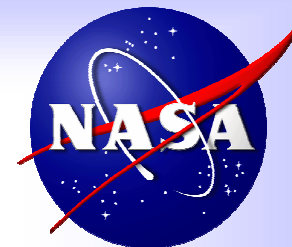
Michael Suffredini (OA)

## **SEB Voting Members**

Mathew T. Gray, Chair (OE)  
Andrea R. Falls, Contracting Officer (BG)  
Elizabeth S. S. Smith (OM)  
Deborah H. Gutierrez (OH)  
Joseph W. Beasley (OB)

Lauren N. Johnson, Recorder (BG)

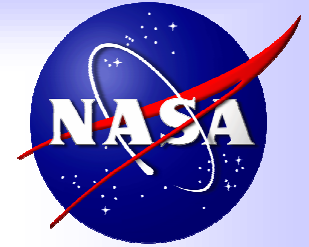




# BACKGROUND

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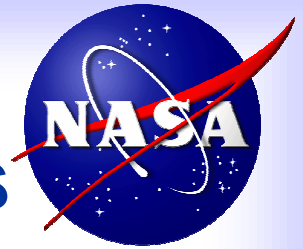
- ❑ **The purpose of this Pre-Proposal conference is:**
  - To help Industry understand the Government's requirements and objectives pertaining to the Draft Request For Proposal (RFP) NNJ09ZBG001R for the International Space Station (ISS) Program Integration and Control (PI&C) follow-on contract.
  - To promote competition on the PI&C Follow-on acquisition for the ISS Program.
  - To encourage Offerors to submit questions and comments in writing via the PI&C website or in person during the Pre-Proposal Conference no later than November 7, 2008. The Government will officially respond in writing to all questions submitted by posting them to NASA Acquisition Internet Service (NAIS) and the PI&C procurement websites.



# Responses to Questions

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- ❑ Verbal questions will be answered during the Pre-Proposal Conference. Any verbal responses to comments and/or questions will not be considered official. The Government expects that verbal questions received from Industry will be followed up in writing.
- ❑ All questions will be collected in writing at the end of this presentation. Questions submitted in writing will be answered and posted to the procurement website and will be considered official responses.
- ❑ If a difference exists between verbal and written responses to questions, the written responses shall govern.



# Pre-Proposal Conference Remarks

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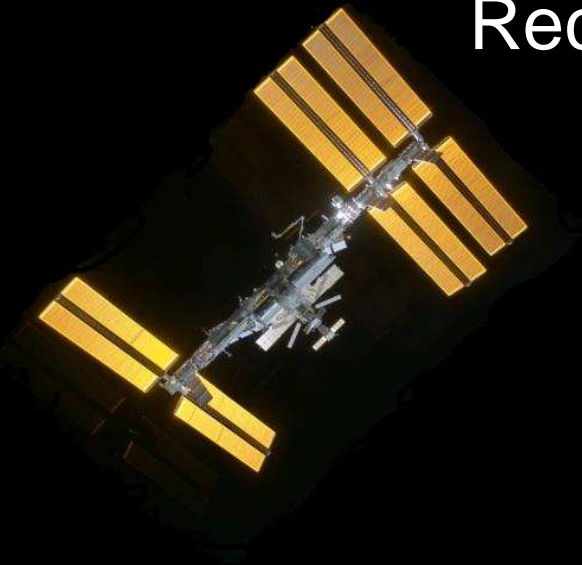
- ❑ Topics covered today are not inclusive and potential Offerors should not place any added emphasis based on the content of this briefing.
- ❑ Information provided today is to assist in the development of proposals; however, the Final RFP will take precedence.
- ❑ Continue to monitor the NAIS <http://procurement.nasa.gov> and ISS PI&C [procurement.jsc.nasa.gov/isspic/default.asp](http://procurement.jsc.nasa.gov/isspic/default.asp) websites for updates.
- ❑ Official responses to written (e-mailed) questions will be posted to the ISS PI&C website and NAIS.
- ❑ Final RFP release is planned for **December 5, 2008** at which time the technical library will be frozen.

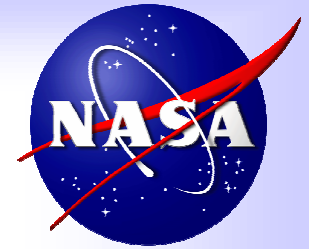




# Procurement Overview

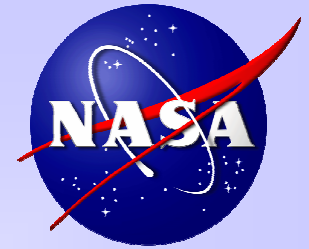
**Lauren N. Johnson**  
Recorder & Contract Specialist





# Contractual Highlights

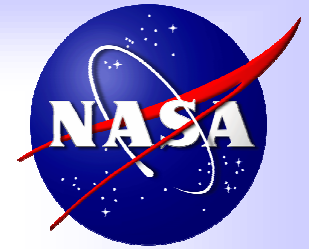
- ❑ **COMPETITION TYPE:** Small Business Set-Aside
- ❑ **CONTRACT TYPE:** Indefinite Delivery Indefinite Quantity (IDIQ) using Fixed Rates
- ❑ **PERIOD OF PERFORMANCE:** Five years
  - Base Period (3 Years) 10/01/09 – 09/30/12
  - Option One (1-year) 10/01/12 – 09/30/13
  - Option Two (1-year) 10/01/13 – 09/30/14
- ❑ **CONTRACT PHASE-IN:** 60 Days prior to Contract Start



# Acquisition Milestones

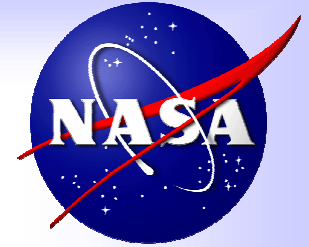
Milestones	Plan
Draft RFP Release	10/22/2008
Pre-proposal Conference	10/30/2008
One-on-One Communications with Industry	10/31/2008
Draft RFP questions due	11/07/2008
Release Final RFP	12/05/2008
Past Performance Proposal Due Date	01/22/2009
Proposal Due Date	02/09/2009
Contract Award	07/31/2009
Phase-In	08/03/2009
Contract Start	10/01/2009





# Technical Library

- ❑ The Technical Library was posted October 20, 2008 to the ISS PI&C Procurement website @ [procurement.jsc.nasa.gov/isspic/default.asp](http://procurement.jsc.nasa.gov/isspic/default.asp)
- ❑ In order to gain access to the ISS Program Integration & Control (PI&C) Follow-on technical library, please email the following information to the Contract Specialist to obtain a Password and ID.
  - Full Company Name
  - Company Address
  - Point of Contact
  - Phone Number
  - IP Address
  - Foreign Company (Yes/No)
  - CAGE Code



# Points of Contact

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## Installation Ombudsman:

***Lucy Kranz, Associate Director (Management)***

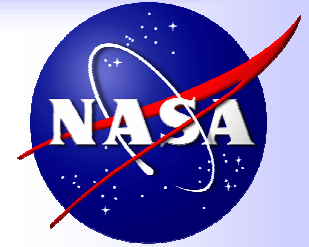
**2101 NASA Parkway**

**Building 1, Room 957B**

**Telephone Number: 281-483-0490**

**Fax Number: 281-483-2200**

**Ombudsman (Clause II.A.27, NFS 1852.215-84): “...before consulting with an ombudsman, interested parties must first address their concerns, issues, disagreements, and/or recommendations to the Contracting Officer for resolution... If resolution cannot be made by the Contracting Officer, interested parties may contact the installation ombudsman...”**



# Points of Contact

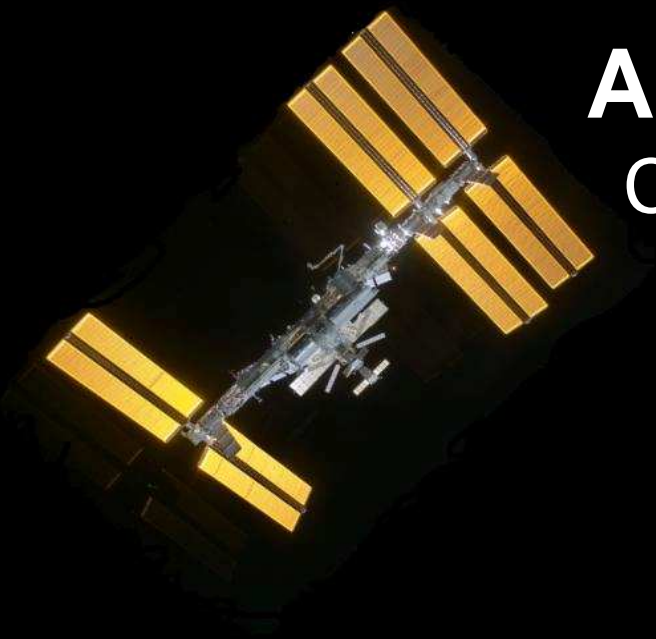
## □ Points of Contact:

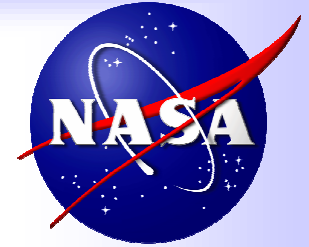
- **Contracting Officer: Andrea R. Falls, 281-483-1862**
- **Contract Specialist: Lauren Johnson, 281-483-2780**
- **[[jsc-prog-int-and-contract-seb@mail.nasa.gov](mailto:jsc-prog-int-and-contract-seb@mail.nasa.gov)]**
  
- **web address:**  
**[<http://procurement.jsc.nasa.gov/isspic/default.asp>]**
  - Click on the “Anonymous Questions to Contracting Officer” link to submit a question.
  - The “Anonymous Questions to Contracting Officer” link will close down after issuance of the Final RFP.



# Draft RFP Highlights

**Andrea R. Falls**  
Contracting Officer

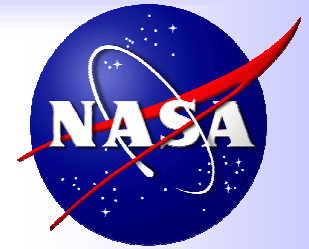




# Draft RFP Highlights

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- ☐ **Section A – Solicitation/Contract Form**
- ☐ **Section B – Supplies or Services and Price/Costs**
- ☐ **Section C – Statement of Work**
- ☐ **Section D – Packaging and Marking**
- ☐ **Section E – Inspection and Acceptance**
- ☐ **Section F – Deliveries or Performance**
- ☐ **Section G – Contract Administration Data**
- ☐ **Section H – Special Contract Requirements**
- ☐ **Section I – Contract Clauses**
- ☐ **Section J – List of Attachments**
- ☐ **Section K – Representations, Certifications and Other Statements of Offerors**
- ☐ **Section L – Instructions, Conditions and Notices to Offerors**
- ☐ **Section M – Evaluation Factors for Award to Offerors**



## Draft RFP Highlights – SECTIONS A & B

### ☐ **Section A – Table of Contents**

- Offerors are to complete blocks 12 - 18 of the Standard Form 33

### ☐ **Section B – Supplies or Services & Price/Costs**

#### ➤ **B.2 Contract Value**

This clause will be a summation of the actual task orders issued under this contract and this table will be updated based on the issuance of Task Orders.

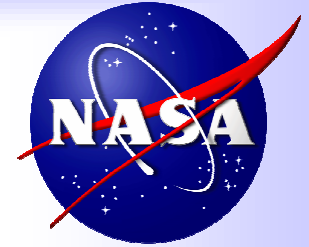
Contract Guaranteed: Minimum: \$ 5M

Maximum: \$TBD

#### ➤ **B.3 Firm Fixed Price (Contract Phase In)**

The contract phase-in period (60-day) is from August 3, 2009 through September 30, 2009.

The Offerors shall provide the proposed fixed price amount for the phase-in period. (The Price must match Section L, Volume IV Pricing Proposal).



## Draft RFP Highlights – SECTIONS A & B

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### ❑ **Section B Supplies or Services & Price/Costs** (Continued)

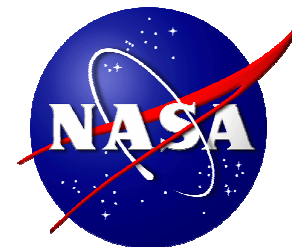
#### ➤ **B.4**      **Indefinite Delivery/Indefinite Quantity (IDIQ) Orders**

The Offerors shall propose fully burdened fixed rates for labor categories proposed for the contract period of performance. The rates proposed in Clause B.4 must match the rates in the Pricing Proposal, Section L, Appendix 2, IDIQ Workbook.

#### ➤ **B.5**      **Contract Funding**

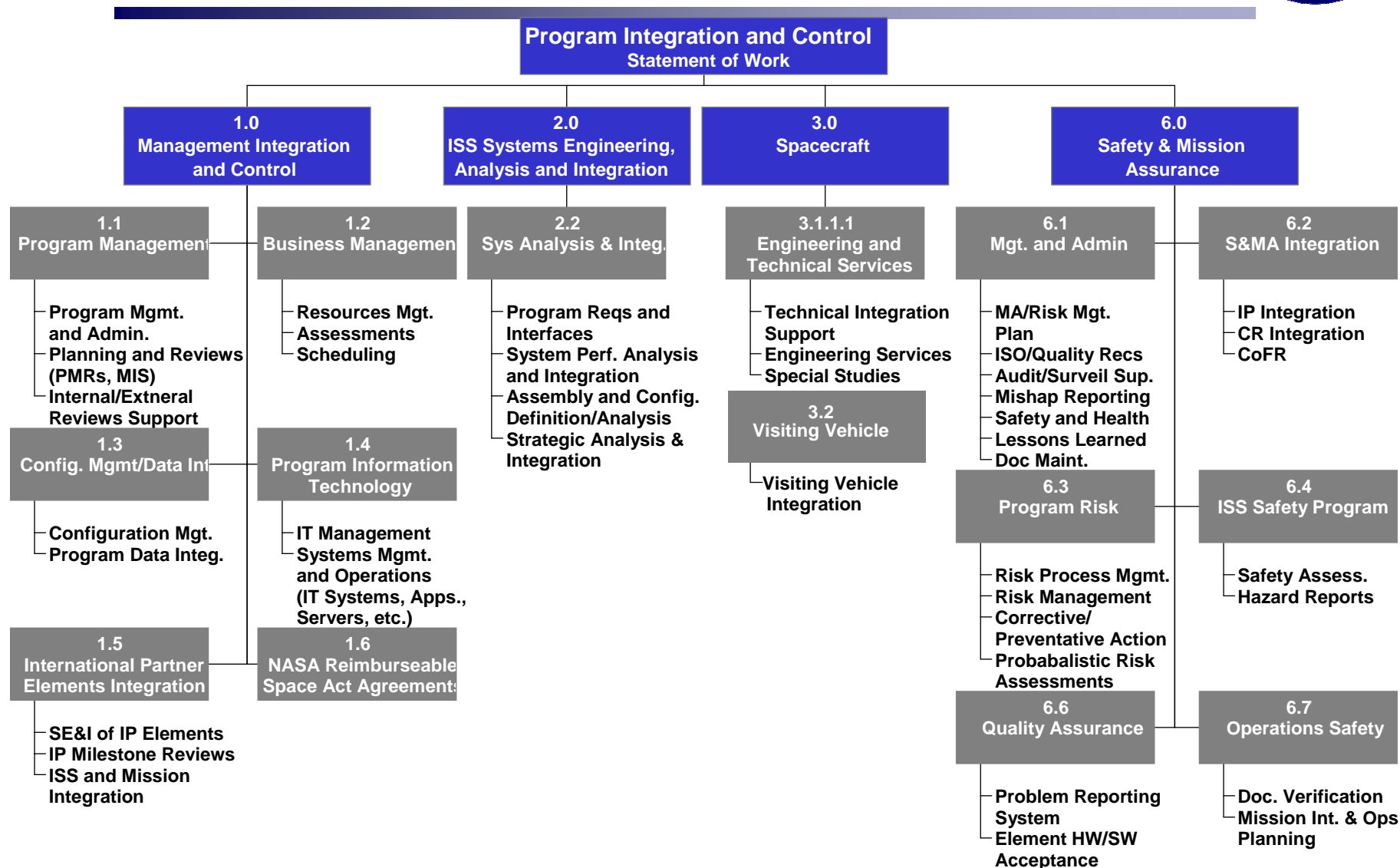
The Contract will be incrementally funded. This clause will be updated to reflect available funding as appropriate.

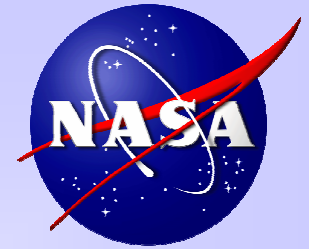




# SECTION C - Statement of Work

## ISS Work Breakdown Structure





## Draft RFP Highlights – SECTIONS D - G

- ❑ **Section D – Packaging and Marking**
  - No unique contractual aspects
- ❑ **Section E – Inspection and Acceptance**
  - No unique contractual aspects
- ❑ **Section F – Deliveries or Performance**
  - No unique contractual aspects
- ❑ **Section G – Contract Administration Data**

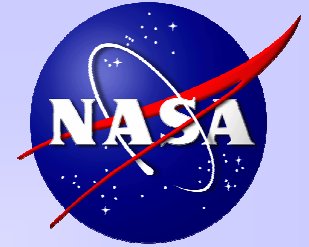
- **G.10**      **Security/Badging Requirements for Foreign National Visitors and Employees/Representatives of Foreign Contractors (JSC 52.204-91)**

Recent changes in the JSC badging process have been implemented. Offerors need to be familiar with the conditions and guidelines regarding access to the Center by Foreign Nationals.

- **G.11**      **Identification of Employees (JSC 52.242-92)**

At all times while on Government property, the Contractor, subcontractors, their employees and agents shall wear badges issued by NASA Badging and Visitor Control Office.

Each individual who wears a badge shall be required to sign personally for the badge. The Contractor shall be held accountable for issued badges.



## Draft RFP Highlights – SECTIONS D - G

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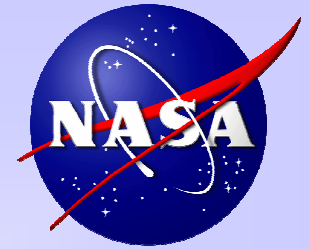
### ❑ **Section G – Contract Administration Data** (Continued)

#### ➤ **G.12**      **Advance Agreement on payment of Phase-in Price**

This clause establishes the milestone requirements for phase-in price. Offerors shall provide the proposed fixed price amount for each milestone of the phase-in period.

#### ➤ **G.13**      **Payments - Fixed Rate IDIQ**

The awardee is authorized to submit invoices directly to the NASA Contracting Officer in accordance with the provisions of this clause.



## Draft RFP Highlights – SECTION H

### □ Section H – Special Contract Requirements

#### ➤ H.2 Limitation of Future Contracting (NFS 1852.209-71)

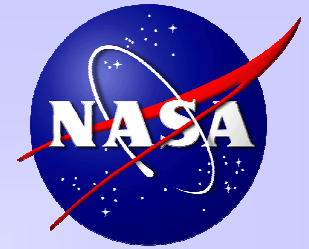
This clause establishes the nature and restrictions on conflicts of interest and restrictions upon future contracting. This clause should be read in conjunction with H.8 ISS Contract Strategy Conflict of Interest Agreement.

#### ➤ H.3 Task Ordering Procedure (NFS 1852.216-80)

IDIQ task orders will be issued in accordance with this clause. This clause should be read in conjunction with DRD PIC-PR-05 Task Order Plan.

#### ➤ H.5 Key Personnel and Facilities (NFS 1852.235-71)

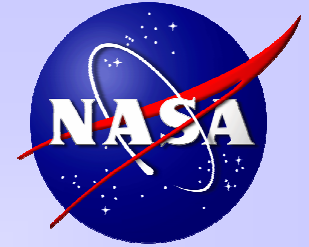
Offerors shall fill in key personnel in their proposal, essential to performing the requirements of this contract, by name and title. The names of these individuals will be incorporated into the contract. The Offeror shall fill in facilities which are essential to the work being performed under this contract.



## Draft RFP Highlights – SECTION H

### ☐ **Section H – Special Contract Requirements** (Continued)

- **H.6      Representations, Certifications, and Other Statements of Offerors**  
The Offerors shall fill in and submit as required.
  
- **H.7      Annual Performance Feedback**  
The Government surveillance activities reflect annual performance feedback in accordance with this clause, NFS 1842.15 (NASA Form 1680) and DRD PIC-PM-02.
  
- **H.8      ISS Contract Strategy Conflict of Interest Agreement**  
Describes requirements for the contractor to eliminate or mitigate potential conflict of interest while executing the requirements of this contract. This clause should be read in conjunction with clauses H.2, Limitation of Future Contracting, I.9, Access to Sensitive Information, and I.10, Release of Sensitive Information.



## Draft RFP Highlights – SECTION H

### ☐ **Section H – Special Contract Requirements** (Continued)

#### ➤ H.9 Associate Contractor Agreements

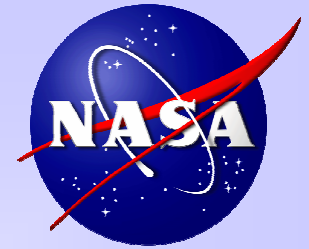
To achieve requirements of this contract, close coordination, cooperation and exchange of information with other Contractors will be required.

#### ➤ H.10 Additional Export Control Requirements

In addition to the requirements set forth in NFS 1852.225-70 Export Licenses, Offerors shall reference this section for planning and facilitation of exports of NASA hardware or technical data.

#### ➤ H.15 Task Order Amendments

This clause specifies conditions in which amendments will be issued to the IDIQ task orders. This clause should be read in conjunction with Clause H.3 Task Ordering Procedures.



## Draft RFP Highlights – SECTIONS I - J

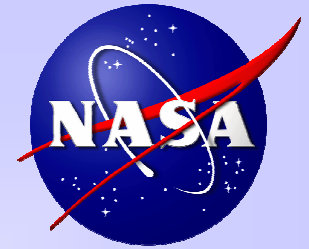
### ❑ **Section I – Contract Clauses**

- **No unique contractual aspects**

### ❑ **Section J – List of Attachments**

- **J-1 Data Requirements List/Data Requirements Descriptions**
- **J-2 Department of Labor Wage Determinations**
- **J-3 Safety and Health Plan** - Provided by the Offeror in their proposal, once approved by NASA the plan will be incorporated into the contract.
- **J-4 IT Security Plan** - Provided by the Offeror in their proposal for Offeror-managed facilities. Once approved by NASA, the plan will be incorporated into the contract.
- **J-5 Surveillance Plan** - To be included in the contract after Contract Award by the Government.
- **J-6 Organizational Conflict of Interest Avoidance Plan** - Provided by the Offeror in their proposal, once approved by NASA the plan will be incorporated into the contract.
- **J-7 Acronym List**
- **J-8 Applicable and Reference Document List**





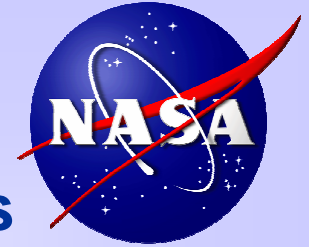
## Draft RFP Highlights – SECTION K

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### ☐ **Section K – Representations, Certifications & Other Statements Of Offerors**

**The offerors shall fill in the following provisions as appropriate.**

- K.1      Listing of Clauses Incorporated by Reference
- K.2      Annual Representations and Certifications (FAR 52.204-8)



## **Draft RFP Highlights – SECTION L**

### **Instructions, Conditions, and Notices to Offerors**

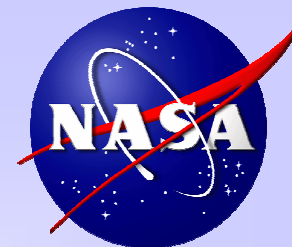
- Section L Part I - Provisions
- Section L Part II - Instructions for Proposal Preparation

#### **Attachments**

- L-1 Key Personnel Resume
- L-2 Past Performance Questionnaire

#### **Appendices**

- L-A1 Programmatic Groundrules and Assumptions
- L-A2 IDIQ Workbook
- L-A3 Task Orders
- L-A4 Sample Products
- L-A5 Sample Guidelines
  - Table L-1, Standard Labor Categories
  - Table L-2, PI&C SOW Proposal Level of detail and Reference WYEs
- L-A6 Technical Understanding – Formats and Examples
  - Table L-3, Table of Resources



## Draft RFP Highlights – SECTION L (Part I)

### ❑ **Section L Part I – Provisions**

#### ➤ **L.2      Instructions To Offerors (FAR 52.215-1)**

This provision provide instructions and procedures for this acquisition. Offerors should carefully review.

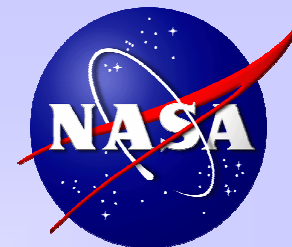
#### ➤ **L.7      Proposal Page Limitations (NFS 1852.215-81)**

This provision establishes the proposal page limitations for this acquisition. The page limitations for each section of the proposal are defined in Section L – PART II INSTRUCTIONS FOR PROPOSAL PREPARATION, 1.0 Introduction. Pages submitted in excess of the limitations specified in this provision will not be evaluated by the Government and will be returned to the Offeror.

Additional proposal page limitation instructions, graphs and tables – The Government will allow for 10-point font type for graphs and tables.

#### ➤ **L.11      Proposal Marking and Delivery (JSC 52.215-109)**

In order to ensure timely receipt of proposals, please allow adequate time for timely delivery of proposals through the JSC Central Receiving Office.



## Draft RFP Highlights – SECTION L (Part I)

### □ **Section L Part I** (Continued)

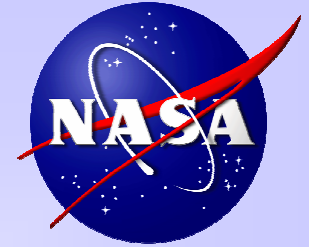
#### ➤ **L.12**      **Proposal Submission Instructions**

Volume III, Past Performance and Questionnaires, CAOT Template, and Representations and Certifications are due no later than 1:30 p.m. local time on **January 22, 2009**.

Volume I, Management Approach and Plans, Volume II, Technical Approach, Model Contract, except for Section K, Representations and Certification and Other Statement of Offerors, are due no later than 1:30 p.m. local time on **February 9, 2009**.

#### ➤ **L.14**      **SBA Ostensible Subcontractor Rule Information**

The information provided by the Offeror will support the Government's ability to certify that the prime Contractor making the offer will be performing the primary and vital requirements for the contract.

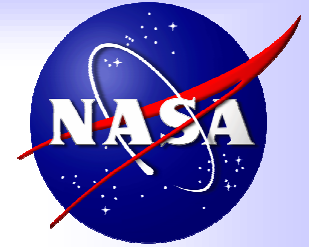


## **Draft RFP Highlights – SECTION L (Part II)**

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### **□ Volume I Technical and Management Approach – Source Evaluation Factor #1: Mission Suitability**

- **SUBFACTOR A. TECHNICAL APPROACH**
  - **Overall Technical Approach**
  - **Specific Technical Understanding & Associate Resources**
  - **Operational Scenario**
  
- **SUBFACTOR B. MANAGEMENT APPROACH**
  - **Overall Management Approach**
  
- **SUBFACTOR C. SAFETY AND HEALTH (Subset of Volume II)**
  - **Overall Safety & Health Management Approach**

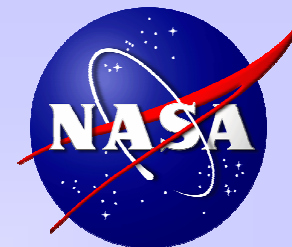


## Draft RFP Highlights – SECTION L (Part II)

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### ☐ **Volume II Plans**

- A. Safety and Health Plan
- B. Annual Performance Feedback Plan
- C. Phase-In and Transition Plan
- D. Total Compensation Plan
- E. Associate Contracting Agreements Plan
- F. IT Management and Security Plans
- G. Organizational Conflict of Interest Avoidance Plan



## Draft RFP Highlights – SECTION L (Part II)

### ☐ **Volume III Past Performance - (Source Evaluation Factor #2: Past Performance)**

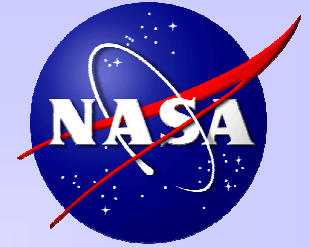
Information requested under this clause is required of the Offeror and major subcontractors (over \$1 million in total value per year). Offerors may submit additional information at their discretion if they consider such information necessary to establish a record of relevant performance.

Offerors shall complete Section L Attachment L-2, Past Performance Questionnaire for up to five contracts completed and ongoing.

### ☐ **Volume IV Price Proposal - (Source Evaluation Factor #3: Price)**

Herbert Rocha will discuss instructions for preparation of the price proposal later in the presentation.





## Draft RFP Highlights – SECTION L (Part II)

### □ Section L – Part II

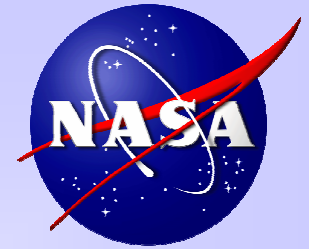
#### ➤ 2.0 GENERAL

##### – A. Copies of Proposals

Offerors are required to submit twenty (20) copies of Volume I, ten (10) copies of Volume II, ten (10) copies of Volume III, and ten (10) copies of Volume IV. Offerors shall provide two (2) copies of their entire proposal (Volumes I through IV) electronically on separate CD ROMs. Two CD ROM copies of Volume III shall also be provided with the early delivery of Volume III.

##### – C. Facilities

Use of existing facilities on-site at JSC for personnel who directly support the accomplishment of the contract requirements shall be provided. Reference Section C, Appendix 4, List of Installation – Accountable Property and Services, for applicable JSC buildings and the estimated number of seats available.



## Draft RFP Highlights – SECTION M Evaluation Factors for Award to Offerors

### 3.0 Source Evaluation Factors

#### Factor 1: Mission Suitability

Proposals will be evaluated in accordance with the following factors: Mission Suitability, Past Performance, and Price. Only the Mission Suitability factor will be weighted and scored.

The Mission Suitability subfactors are:

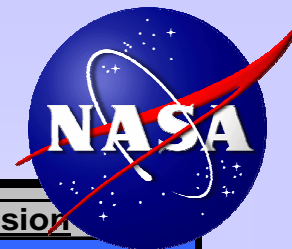
Subfactor A:	Technical Approach	500
Subfactor B:	Management Approach	400
Subfactor C:	Safety and Health Approach	<u>100</u>
		1000

#### Factor 2: Past Performance

#### Factor 3: Price

### 9.0 Relative Importance of Evaluation Factors

Mission Suitability is more important than Past Performance. Mission Suitability and Past Performance, when combined, are significantly more important than Price.



## Table Mapping Section L and M Provisions

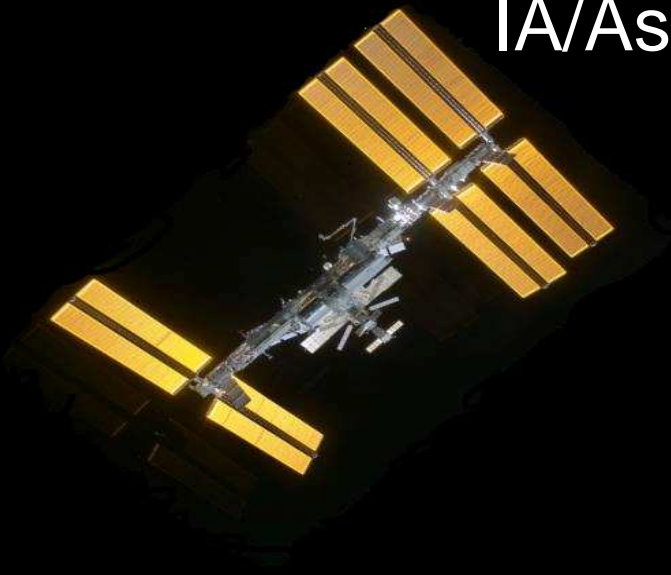
Provision #	Section L Provisions	Provision #	Section M Provision
4.0 VOLUME I - Technical and Management Approach			
		4.1	Mission Suitability Factors
TA	Technical Approach	TA	Subfactor A: Technical Approach
TA1	Overall Technical Approach	TA1	Overall Technical Approach
TA2	Specific Technical Understanding and Associated Resources	TA2	Specific Technical Understanding and Associated Resources
TA3	Operational Scenario	TA3	Operational Scenario
4.0 VOLUME I – Technical and Management Approach (Continued)			
MA	Management Approach	MA	Subfactor B: Management Approach
MA1	Overall Management Approach	MA1	Overall Management Approach
MA2	Key Personnel	MA2	Key Personnel
SA	Safety and Health Approach	SA	Subfactor C: Safety and Health
SA1	Overall Management Approach	SA1	Safety and Health
5.0 VOLUME II - PLANS			
A	Safety and Health Plan	A	Safety and Health Plan
B	Annual Performance Feedback Plan	B	Annual Performance Feedback Plan
C	Phase-In and Transition Plan	C	Phase-In and Transition Plan
D	Total Compensation Plan	D	Total Compensation Plan
E	Associate Contractor Agreements	E	Associate Contractor Agreements
F	IT Management and Security Plans	F	IT Management and Security Plans
G	Organizational Conflict of Interest Avoidance Plan	G	Organizational Conflict of Interest Avoidance Plan
6.0 Volume III - Past Performance			
7.0 Ostensible Subcontractor Approach			
8.0 Volume IV - Price Proposal			
9.0	RESERVED	9.0	Relevant Importance of Evaluation Factors



# IT Governance Model

**Jon Symes**

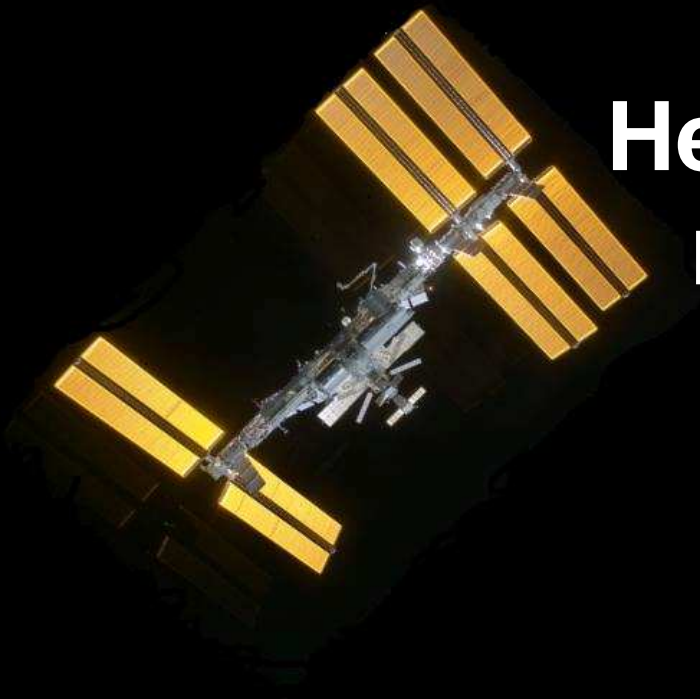
IA/Assistant to the Director





# PRICE INSTRUCTIONS

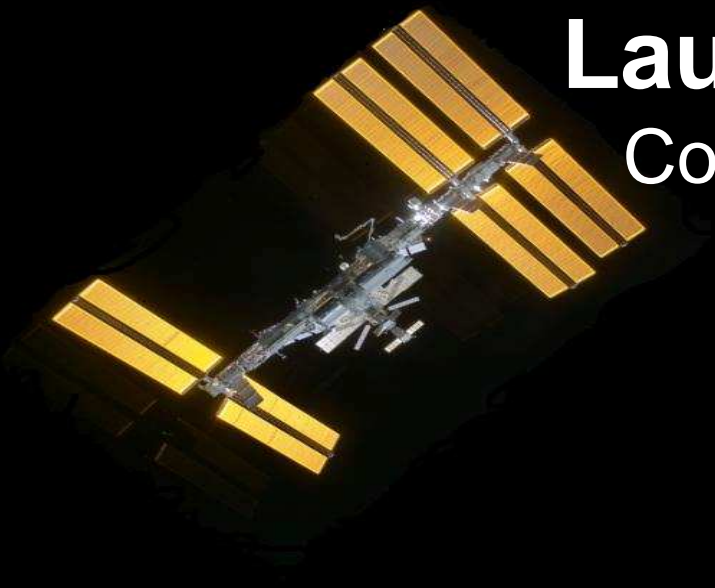
**Herbert Rocha**  
Pricing Analyst

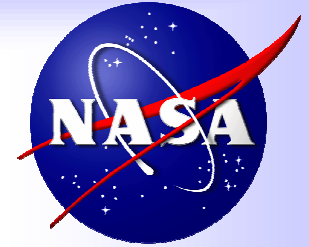




# One-on-One Communications Instructions

**Lauren Johnson**  
Contract Specialist



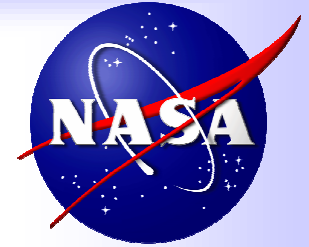


# One-on-One Communications

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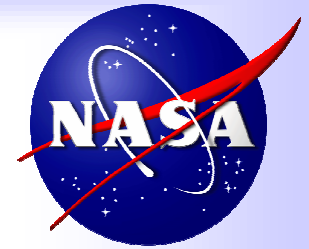
- ❑ **Forty-Five minute one-on-one meetings with interested parties will be held in the Rio Grande Room at the Gilruth Center on October 31, 2008.**
- ❑ **By appointment only** (contact Contract Specialist or Contracting Officer to arrange an appointment).
- ❑ **Schedule**
  - **October 31, 2008 8:00 a.m. – 5:00 p.m. (*time slots available*)**





# Ground Rules for One-on-Ones

- ❑ **The ground rules below will be adhered to during the one-on-one sessions with Industry. In these sessions, Industry is encouraged to provide opinions on the Draft RFP including how to improve the document. Clarification questions and issues that should be shared with all parties will be captured in writing. The resulting answers will be provided to all Offerors at the same time.**
- ❑ **The following topics may be discussed:**
  - **The general purpose of the procurement and discussions as detailed above;**
  - **Any information about JSC that NASA has already made accessible to the public or is otherwise being made available to all potential Offerors;**
  - **Information that describes the federal procurement process as defined by the Federal Acquisition Regulation (FAR), NASA FAR Supplement (NFS), or other published procurement policy documents;**
  - **Procurement-specific information already published such as information contained in the Draft RFP and pre-solicitation synopses.**



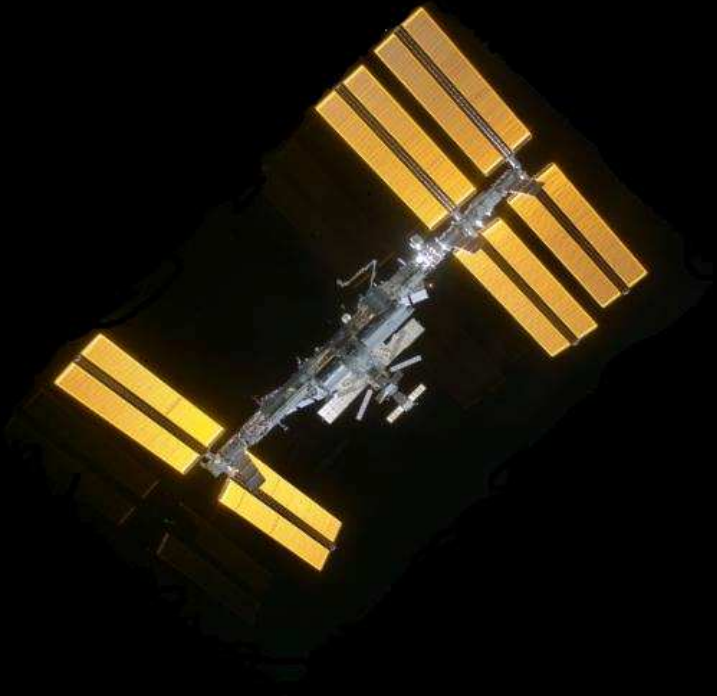
# Ground Rules for One-on-Ones (continue)

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- ☐ **Questions regarding the subjects below will not be discussed:**
  - Proprietary or confidential business information of other business entities;
  - Privacy Act protected information;
  - Trade Secrets Act protected information;
  - Speculation on what the Government might be looking for in proposals;
  - Different technical and management approaches;
  - Technical Efficiencies; and
  - Any particular Government Emphasis.
- ☐ **Formal presentations by interested parties or potential Offerors are not required.**
- ☐ **Recording devices are prohibited.**



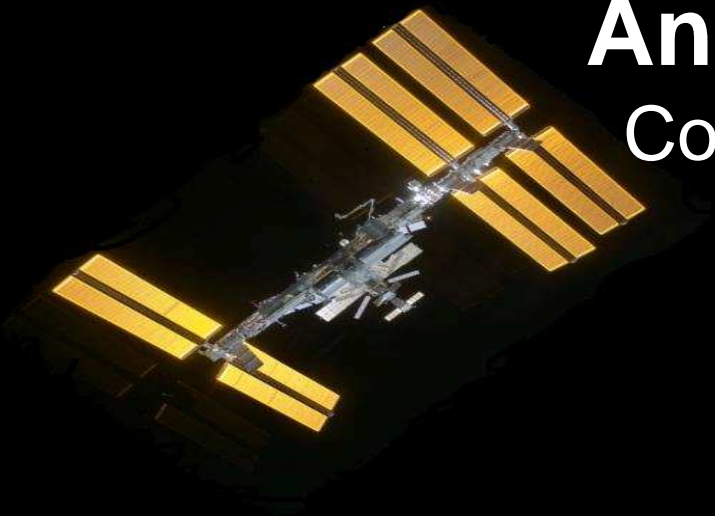
# Comments & Questions

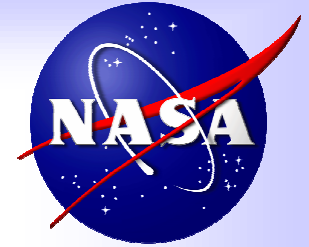




# Closing Remarks

**Andrea R. Falls**  
Contracting Officer

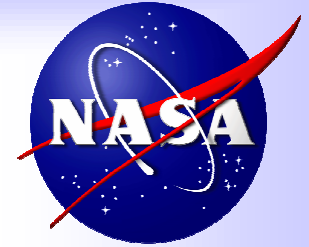




# Special Considerations

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**Prospective Offerors are reminded NOT to contact incumbent personnel (either directly or through electronic means) during duty hours or at their place of employment, as such contacts are disruptive to the performance of the current contract.**



# How to Get Connected

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- ❑ ISS PI&C Website  
<http://procurement.jsc.nasa.gov/isspic/>
- ❑ NASA/JSC Business Opportunities Home Page  
**Set up your user profile**  
<http://prod.nais.nasa.gov/cgi-bin/eps/bizops.cgi?gr=D&pin=73>
- ❑ NASA Acquisition Internet Service (NAIS)  
<http://procurement.nasa.gov>
- ❑ JSC Procurement Website  
<http://procurement.jsc.nasa.gov/procpub.htm>

**Thank you for your interest in this  
procurement activity.**